



# College of Veterinarians of British Columbia

## APPLICATION TO TRANSFER TO AN INACTIVE CLASS OF REGISTRATION<sup>1</sup>

I, \_\_\_\_\_, \_\_\_\_\_, apply to transfer my CVBC registration  
*Full Name* *Registrant #*

class from \_\_\_\_\_ to \_\_\_\_\_, effective \_\_\_\_\_.  
*(identify current class of registration)* *"Non-Practicing" or "Retired"* *intended date of transfer*  
(see page 2 for more information)

I undertake that I will not engage in the practice of veterinary medicine in British Columbia while registered in the non-practicing class or retired class of registration.

My last place of employment was: \_\_\_\_\_

I am the Designated Registrant of this facility:

- Yes  No

If “yes” and the facility continues to be in operation, it is your responsibility to ensure that the DR duties have been transferred to another registrant and that the office has been notified. The Designated Registrant duties have been transferred to \_\_\_\_\_ with his/her consent.

If “yes” and the facility is closing, you must complete all requirements for facility closure as provided in the *Practice Facility Closure Protocol and Rules* policy, review the *Closed Practice Record Retention Guidelines* and complete and submit the “Medical Record Location Form” to the office (see [www.cvbc.ca](http://www.cvbc.ca) ‘Resources’ > ‘Practice Facilities’).

If “no” have you notified the DR of your intended change in registration status?

- Yes  No

My reason for applying to transfer to an inactive class of registration is:

- I am retiring  
 I am taking a leave of absence  
 I am moving away from British Columbia and will be practising veterinary medicine under licensure in another jurisdiction: \_\_\_\_\_  
 I am changing careers  
 Other: \_\_\_\_\_

<sup>1</sup> Pursuant to s. 2.23 or 2.24 of the CVBC Bylaws

Applicants who are denied transfer to an inactive class may request to cease/cancel their registration (see 'Application to Cancel Registration').

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Signature of Applicant

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Date

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There are two inactive classes available for a registrant in good standing to transfer into - Non-Practicing and Retired.

- The Non-Practicing class is intended for registrants who are taking a short-term leave from practice in British Columbia and anticipate a return to practice (and active registration) within the next 3 years.
- The Retired class is intended for registrants intending to leave active practice in BC indefinitely/permanently, yet still wish to contribute to the profession's successful self-regulation through participation in CVBC processes (standing for election to Council, volunteering to serve on committees, voting on bylaw amendments, participating in surveys or on working groups involved in development of standards and policies, etc)

Please see Part 2 of the CVBC Bylaws for further information about the two classes (sections 2.17-2.18), the requirements for transferring into (and back out of) an active class (sections 2.23-2.25), and the limited privileges of a registrant in an inactive class (section 2.38)