



College of Veterinarians of British Columbia

COUNCIL MEETING
Saturday, May 7, 2016
CVBC Boardroom
107 – 828 Harbourside Drive
North Vancouver, BC
10:00 am

MINUTES

Council Members	Dr. Brendan Matthews, President	Mr. David Dewhirst, Vice-President	Mr. Jeremy Pierce, Secretary-Treasurer
	Dr. Maarten Hart, Council Member	Dr. Dilbag Rana, Council Member	Dr. Nick Shaw, Council Member
	Dr. Joanne Weetman, Council Member	Ms. Linda Wong, Council Member	
Regrets:	Mr. Wally Oppal, QC, Council Member		
CVBC Staff	Mr. Larry Odegard, Registrar	Dr. John Brocklebank, Deputy Registrar	Ms. Louise Crowe, Director of Communications and Engagement
	Ms. Luisa Hlus, Director of Complaints, Registration & Legal Services	Mr. Bruce Hunter, Director, Finance & Corporate Services	Ms. Gae Sellstedt, Executive Assistant

1. CALL TO ORDER

The meeting was called to order at 10:00 am.

2. ROUTINE PRELIMINARY BUSINESS

2.1 Approval of the Agenda

There were two items added to the agenda:

Item 3.1 Strategic Planning – HRT Mediation – Memo from L. Hlus

Item 5.3.1 Legal Services Report – Unauthorized Practice – Letter from Steinman Preovolos re Corrine Henderson

MOTION R160501: THAT the agenda be approved as amended with the power to add.

Moved/Seconded CARRIED

2.2 Approval of the Minutes of March 12, 2016.

MOTION R160502: THAT: The Minutes of the January 23, 2016 meeting were approved as amended.

Moved/Seconded CARRIED

2.3 Approval of the In-Camera Minutes of April 25, 2016 Teleconference

MOTION R160503: THAT The Minutes of the April 25, 2016 In-Camera Teleconference were approved as amended.

Moved/Seconded CARRIED

2.4 Approval of the In-Camera Minutes of May 2, 2016 Teleconference

The minutes were not distributed prior to the Council meeting, therefore, the two changes Council members identified were made on screen.

MOTION R160504: THAT the Minutes of the May 2, 2016 Teleconference were approved as amended at the Council meeting.

Moved/Seconded CARRIED

2.5 Task List

Dr. Matthews mentioned that he would call Marcie Moriarty of the BC SPCA regarding the Critical Distress Panel as he had not as yet completed that task.

Dr. Shaw advised that he had spoken with Dr. Kirby regarding the Captive Insurance and that task has been completed.

3. STRATEGIC PLANNING

On April 28, 2016, the Registrar and President had a meeting with the Minister, the Deputy Minister and others from his office on a variety of subjects including fulfillment of the Ministry's expectations outlined in the November 12, 2015 letter with respect to the filing of the HRT Judicial Review. The CVBC

is current and in compliance with the expectations with the exception of training of registrants, staff and contractors in the area of bias and cultural sensitivity.

The CVBC contracted with Ms. Anne Chopra, the Ombudsperson for the Law Society of BC, to attend the March 12th Council Meeting and lead an information session on cultural awareness, human rights and cultural sensitivity.

Council members had a lengthy discussion on the subject of the judicial review. There are further comments in the Closed Meeting minutes.

4. REPORTS REQUIRING COUNCIL ACTION/DECISION/DISCUSSION

4.1 Closure of a Practice Facility – Protocol and Rules – Revisions/Approval

MOTION R160505: THAT the Policy on Closed Practice or Pending Closure Record Retention Guidelines: Client and Successor Veterinarian Access to Medical Records be approved as distributed.

Moved/Seconded CARRIED

4.2 Human Resources Committee – Terms of Reference

MOTON R160506: THAT the revised Terms of Reference for the Human Resources Committee be approved as distributed.

Moved/Seconded CARRIED

4.3 Continuing Competence Committee – Terms of Reference

MOTION R160507: THAT the Terms of Reference for the Continuing Competency Committee be approved as distributed.

Moved/Seconded CARRIED

4.4 Animal Welfare Committee (AWC)

4.4.1 Dental Care by Non-Veterinarians

The document was received for information. Council members requested the word “dental” be removed; the correct wording should be “non-professional teeth cleaning”. The document should also state “If you feel your pet has been harmed by non-professional teeth cleaning, please contact the College of Veterinarians of British Columbia”.

4.4.2 Proposed Provincial Ban on the Sale of Fireworks for Private Display

The AWC requested that Council support its mission to request a ban on the retail sale and deployment of fireworks except by authorized fireworks displays.

MOTION R160508: THAT the Council supports the Animal Welfare Committee to request a ban on the retail sale and deployment of fireworks as outlined in the proposed letter to Minister Anton.

Moved/Seconded MOTION DEFEATED

4.5 Letter from Powell River Veterinary Hospital – Dr. Chris Clark re Proposed Detailed Study on Malpractice Suits: Complaints, Causes and Resolutions

The letter was sent to the Saskatchewan Veterinary Medical Association with a copy to the CVBC and was received for information. The CVBC would not be able to participate due to current data not being in an accessible format.

4.6 Appointment to the Investigation Committee

MOTION R160508: THAT Dr. J. R. Stogryn be appointed as a public member to the Investigation Committee for a three year term July 1, 2016 to June 30, 2019.

Moved/Seconded CARRIED

4.7 Bylaw Amendments

Council members agreed that it is important to have registrant approval prior to the inclusion of the Veterinary Technologists which could delay implementation of the bylaw changes. Schedule C of Part 1 is defective and it needs to be approved before the 2017 invoices are sent to registrants.

Part 1 Comments/changes:

- ✓ There was discussion on whether there should be a Council member appointed to each statutory committee. The appointment would be as a full committee member with voting rights;
- ✓ Section 51(6) will remain in effect until June 30, 2016 or until reappointed by Council;
- ✓ It was agreed that the Unauthorized Practice Committee (UPC) should be dissolved and its role to become part of the Investigation Committee;
- ✓ Debbie McCloy, the public member on the UPC and a Veterinary Technologist, may be offered a position on the Investigation Committee;
- ✓ Section 89 should be reworked for wording;
- ✓ Section 91(1) should be changed so that fees are due and payable on or before November 30 each year;
- ✓ If dues are not paid by November 30, a 25% late fee will be applied and if not paid by the end of December, the registrant's licence may be cancelled;
- ✓ Section 94(1) should not say 'set by council' as it is in the bylaws;
- ✓ Schedule C should reflect the November 30 date;
- ✓ #4 of Schedule C should be deleted as the amount is \$0 for non-refundable bylaw exam;

- ✓ Schedule C - #19 should be deleted;
- ✓ Letters of Good Standing will be charged at a rate of \$100.00 and \$25.00 for each additional letter requested at the same time;
- ✓ Review Captive Insurance;
- ✓ Review the fee for the facility practice inspection.

It was agreed to leave the review of Parts 2 & 3 of the bylaws until the balance of the agenda had been completed.

4.7 Professional Corporations Issue

The memo from David Martin was distributed on table. No action is required at this time.

5. REPORTS RECEIVED FOR INFORMATION

5.1 President's Report

There was nothing further to report.

5.2 Operational Report

The Operational Report was received for information. There were no questions or comments.

5.2.1 Captive Insurance

It was agreed that Jeremy Pierce and Bruce Hunter should meet with Michael Baddeley of Integro regarding the dissolution of the Captive.

MOTION R160509: THAT Council agrees to enter into discussions to proceed to dissolve the Captive and obtain private insurance.

Moved/Seconded CARRIED

5.2.2 Consultation Paper – The Dog and Cat Breeding Industry in BC

The document was received for information. The AWC was provided a copy as well.

5.3 Legal Services Report

Please see "Closed Minutes".

5.4 Facilities Report

The Facilities Report was received for information.

5.5 Communications & Engagement Report

- ✓ The Animal Welfare Committee Decision Trees have been printed and laminated with the help of the BC Chapter of the CVMA. The Decision Trees are being distributed to veterinary clinics by AVP with delivery orders;
- ✓ The WCVM interviews are taking place in the CVBC Boardroom May 9-12;
- ✓ Dr. Chris Clark requested information on WCVM graduates which the CVBC has been able to provide;
- ✓ E-news and E-newsletters are working well as demonstrated by the percentage of those opened – newsletters had a 63% open rate while Wally Oppal's appointment to Council had a 55% open rate. E-news, which is information distributed on a more urgent basis, has a 61-69% open rate;
- ✓ The Director attended the BCVTA Annual Conference and had participants complete a questionnaire regarding their feelings about integrating with the CVBC. There was positive feedback and also some concerns around loss of control, task delegation and specific scope of practice. The technologists don't want to be known as "CTs" but rather Veterinary Technologists to signify the type of work they do and have recognition of their education. There were many enquiries about increased fees and the concern that the CVBC will favour the veterinarians;
- ✓ The Record Retention Policy has been drafted and sent to the Chairs of various committees;
- ✓ The next College Matters Newsletter is due to be distributed by the end of May and will include information and an application form to stimulate interest in participating on CVBC committees;
- ✓ The CVMA-SVBC Chapter has offered Council members a free subscription to West Coast Veterinary Magazine – Council members are to advise Louise if they wish to receive a copy;
- ✓ The Annual Fall Conference is scheduled for the first weekend in November and the AGM will take place in the latter part of the afternoon on Saturday, November 5th;
- ✓ The SPCA will likely discontinue the tattoo program and use microchips instead. To date, the SPCA has micro-chipped 20,000 animals. Clinics can go on line to participate; the cost is in the area of \$3.50 - \$4.50 per chip. There is a fee for owners to register their pets - \$12/year or \$45 for lifetime. Clinics have to sign an agreement with the SPCA in order to participate. The SPCA would like the CVBC to endorse and recommend the program.

5.6 Financial Report

5.6.1 February 29, 2016 Financial Statements

The financial statements were received for information.

5.6.2 March 31, 2016 Financial Statements

The financial statements were received for information.

Bruce Hunter reviewed the March 31, 2016 Variance Report.

5.7 IC Report

5.8 Practice Facility Accreditation Committee

Comments:

- ✓ Concern over PFAC generating their own forms without approval by Council or the Deputy Registrar;
- ✓ PFAC membership;
- ✓ Need for increased communication between the committee and Council;
- ✓ Need for a Council Member to sit on the Committee;
- ✓ Unannounced practice inspections;
- ✓ Not in line with current regulatory environment;
- ✓ Mutual respect.

It was agreed to set a teleconference with Bruce Kay, Chair of PFAC, Larry Odegard, John Brocklebank and Luisa Hlus to discuss the noted concerns.

It was also agreed to have a Council Member join the next PFAC teleconference. Dr. Dilbag Rana agreed to be the Council participant.

The following reports were received for information; agenda items 5.9 – 5.13:

- ✓ Report on Name Approvals
- ✓ Registration Panel Report
- ✓ Bylaw and Ethics Exam Panel (BEEP) Report
- ✓ Report on New Registrants
- ✓ Report on Change of Registration Class

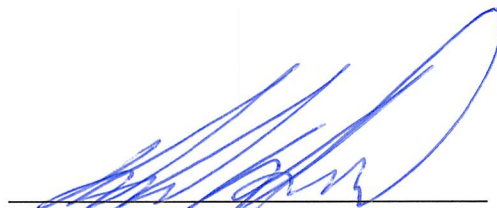
Committee members agreed to complete the discussion on Parts 2 and 3 of the Bylaws by teleconference due to time restrictions.

6. Adjournment

The meeting adjourned at 5:00 pm.

A blue ink signature of Dr. Brendan Matthews, written in a cursive style, positioned above a horizontal line.

Dr. Brendan Matthews, President

A blue ink signature of Mr. David Dewhirst, written in a cursive style, positioned above a horizontal line.

Mr. David Dewhirst, Vice-President