



College of Veterinarians of British Columbia

TERMS OF REFERENCE

Continuing Competence Committee

Type	Other Committee
Legal Authority	<i>Veterinarians Act</i> ss. 3 and 10(1), Bylaws Part 1 ss. 1.38, 1.40 and 1.51(1) - 1.51(2)
Established	Bylaw s. 1.40
ToR Amended	January 25, 2019
Policy Intent	Compliance with ss. 3, 70 and 76 of the Act, Bylaws ss. 1.45 and 1.51 and in support of section 3(2)(c) of the Act to administer and enforce the continuing competence program in accordance with Part 4 of the Bylaws, s. 252 to s. 258.
Duties and Authorities	<ol style="list-style-type: none"> 1. Monitor and propose revisions to the College's code of ethics and any practice standards in order to promote high standards for the practice of veterinary medicine. 2. Assess the professional performance of registrants. 3. Prepare policies and procedures for approval by Council for the effective administration of the continuing competence program provisions of Part 4 of the Bylaws. 4. Undertake any other function or project as may be directed by the Council that is not inconsistent with the above.
Policies and Procedures	Part 4: Ethics and Standards – Division 4.6 – Continuing Competence Program s. 252 through s. 258
Members Appointed by	Council
Chair Appointed by	Council (following recommendation from the committee)
Number of Members	5-9
Committee Composition	Minimum of 5 registrants (including 1 Council member) and at least 1 public representative, appointed when practicable.
Length of Member Term	3 years
Number of Re-appointments	2 terms (3 terms for Chair)
Committee Reports to	The Chair, or an appointee of the Chair, will report to Council as needed or as requested by Council. Reports may be provided at regular Council meetings, or by teleconference, email, or other means as circumstances may require.
Reporting Schedule	Quarterly and Annually for the Annual Report to Registrants
Performance Review Process	Council
Membership Review Process	Council
Honoraria Policy	CVBC Council and Committee Honoraria Policy apply