



College of Veterinarians of British Columbia

COUNCIL MEETING
Saturday, March 12, 2016
Holiday Inn Hotel
Seymour Room
700 Old Lillooet Road
North Vancouver, BC (1-877-985-3111)
10:30 am – 3:30 pm

MINUTES

Council Members	Dr. Nick Shaw, President	Dr. Brendan Matthews, Vice-President	Mr. Jeremy Pierce, Secretary-Treasurer
	Mr. David Dewhirst, Council Member	Dr. Maarten Hart, Council Member	Dr. Dilbag Rana, Council Member
	Dr. Joanne Weetman, Council Member	Ms. Linda Wong, Council Member	
CVBC Staff	Mr. Larry Odegard, Registrar	Dr. John Brocklebank, Deputy Registrar	Ms. Louise Crowe, Director of Communications and Engagement
	Ms. Luisa Hlus, Director of Complaints, Registration & Legal Services	Mr. Bruce Hunter, Director, Finance & Corporate Services	Ms. Gae Sellstedt, Executive Assistant
Guests:	Ms. Anne Chopra	Dr. Doug Casey, Chair, Investigation Committee	Dr. Russ Gerard, Chair, Discipline Committee
	Dr. Bruce Kay, Chair, Practice Facility Accreditation Committee		

1. CALL TO ORDER

The meeting was called to order at 10:37 am.

2. ROUTINE PRELIMINARY BUSINESS

2.1 Approval of the Agenda

MOTION R130301 THAT: the agenda be approved with the power to add.

Moved/Seconded CARRIED

2.2 Approval of the Minutes of January 23, 2016.

There was one change:

Agenda item 5.7, page 9 – change the word ‘holistic’ to ‘integrative/complementary’.

MOTION R130302 THAT: The Minutes of the January 23, 2016 meeting were approved as amended.

Moved/Seconded CARRIED

3. REPORTS REQUIRING COUNCIL ACTION/DECISION/DISCUSSION

3.1 2016/17 Meeting Dates Confirmation

Council members discussed the proposed meeting dates outlined in the agenda and agreed to the following:

- The proposed April 30, 2016 meeting date will be scheduled on Saturday, May 7, 2016
- The proposed Jun 11, 2016 meeting date will be scheduled on Saturday, June 18, 2016
- The proposed meeting date of Saturday, July 23, 2016 will be either cancelled or scheduled on an Executive Committee teleconference, if required
- The proposed meeting date of Saturday, September 10, 2016 will be scheduled on Saturday, August 27, 2016
- The proposed meeting date of November 4, 2016 will go ahead as planned
- The proposed meeting date of January 21, 2017 will go ahead as planned
- The proposed meeting date of Saturday, March 4, 2017 will be scheduled on Saturday, March 11, 2017

3.2 Closure of a Practice Facility – Protocol and Rules

The Deputy Registrar outlined the changes required for the Protocol and Rules for a Closure of a Practice Facility and Client Access to Medical Records. Dr. Brocklebank suggested that Council members review the black lined document and send him their comments/suggestions within the next two to three weeks. The document will be brought back to the May 7, 2016 meeting for finalization and adoption.

There was a suggestion that the word 'owner' be replaced with 'practice owner' and the owner of the pet should be referred to as the 'client'.

There was a suggestion that the CVBC develop a 'contract' for registrants.

Action: The Director of Complaints, Registration and Legal Services contact other regulatory bodies for input

4. REPORTS RECEIVED FOR INFORMATION

4.1 President's Report

Dr. Matthews recognized former President, Dr. Nick Shaw, for his past work.

4.2 Operational Report

The Registrar gave an overview of his report included in the Council agenda. He reported:

- The meeting with the Certified Veterinary Technologists was productive and the next step is to resume the Multi-Disciplinary Committee meetings;
- The registration process is still under the auspices of the Deputy Registrar until the Director of Complaints, Registration and Legal Services brings the complaints and discipline issues current;
- The CVBC should consider, for the future, the approach that the Alberta Veterinary Medical Association (ABVMA) has taken with leadership training;
- The CVMA Conference is scheduled for July 7-10 in Niagara Falls. The President, Registrar, Deputy Registrar and the Director of Communications and Engagement will attend;
- The Registrar will attend the American Association of Veterinary State Boards scheduled for September in Arizona;

The Deputy Registrar reported on the status of the amendments to the bylaws. It is the intent to have Council approve Parts 1, 2 and 5 at the May 7th meeting to go forward to registrant approval. Part 3 requires only Council approval. Once parts 1, 2, 3 and 5 have been completed and approved, Part IV – delegation and supervision of Certified Veterinary Technologists will move forward.

The Director of Complaints, Registration and Legal Services advised that Part 5 of the bylaws needs to be held back pending the outcome of the judicial review and alleged problems with the investigation and discipline process.

MOTION R130303: THAT Part 5 of the bylaws are omitted from the registrant vote on amendments.

Moved/Seconded CARRIED

4.3 Legal Services Report

There was no report. Matters regarding the HRT proceedings were discussed in camera.

4.4 Facilities Report

The Director, Finance & Corporate Services gave an overview of his facilities report included in the agenda package. With respect to the CVBC e-mail issue, Council members are having difficulty receiving CVBC e-mail on their cell phones.

Action: The Director, Finance & Corporate Services to inform Council members how to successfully receive and send message on their cell phones.

Action: The Director, Finance & Corporate Services to set up e-mail for all Committee members. There are a number of CVBC registrants involved in committees that don't have CVBC e-mail addresses.

The feedback from the iMIS training was positive from both staff and the trainer.

4.5 Communications & Engagement Report

The Director, Communications & Engagement gave a verbal update. She has been working with the Practice Facility Accreditation Committee (PFAC) to follow up on those facilities that didn't submit self-assessments and those registrants who didn't pay their registration fees.

The College Matters Newsletter was sent to registrants by Canada Post mail on March 4 as well as by e-mailing a PDF version through the company "Constant Contacts". There has been little feedback. Consideration is being given to providing hard copies of the newsletter to those registrants that either don't have access to a computer or merely want a printed copy instead of an electronic copy.

The Deputy Registrar commented that under the old bylaws, the Newsletter was considered the official way of communicating with Registrants and was mandatory reading. The bylaws need to be amended to reflect the same.

There was a minor change to the Euthanasia Decision Tree. The Euthanasia Decision Tree and the Duty to Report Animal Cruelty posters are being laminated and the Society is assisting with the costs. AVP will distribute the posters with orders delivered to veterinarians.

4.6 Financial Report

4.6.1 January 31, 2016 Financial Statements

MOTION R130304: THAT the January 31, 2016 Financial Statements were received as presented.

Moved/Seconded CARRIED

4.7 IC Report

There was no Investigation Committee Report.

4.8 PFAC Report

The Chair of the Practice Facility Accreditation Committee presented his report. He thanked the CVBC staff for all of their assistance.

There was a short discussion on inspections and how they are carried out. There needs to be a future meeting to further the discussion.

4.9 Report on Name Approvals

The report was received for information.

4.10 Report on New Registrants

The report was received for information.

4.11 Report on Change of Registration Class

The report was received for information.

5. STRATEGIC PLANNING

5.1 Cultural Awareness, Human Rights and Cultural Sensitivity

Anne Chopra, Ombudsperson from the Law Society of BC, joined the meeting and led an information session on cultural awareness, human rights and cultural sensitivity. The training session was in keeping with the Ministry of Agriculture's mandate outlined in his November 12, 2015 letter.

6. Adjournment

The meeting adjourned at 3:40 pm.



Dr. Brendan Matthews
President



Mr. David Dewhirst
Vice-President