



# College of Veterinarians of British Columbia

**COUNCIL MEETING**  
**Saturday, June 18, 2016**  
**CVBC Boardroom**  
**107 – 828 Harbourside Drive**  
**North Vancouver, BC**  
**8:00 am**

## MINUTES

<b>Council Members</b>	Dr. Brendan Matthews, President	Mr. David Dewhirst, Vice- President	Mr. Jeremy Pierce, Secretary-Treasurer
	Dr. Maarten Hart, Council Member	Dr. Nick Shaw, Council Member	Dr. Joanne Weetman, Council Member
	Ms. Linda Wong, Council Member		
<b>Regrets:</b>	Mr. Wally Oppal, QC, Council Member		
<b>CVBC Staff</b>	Mr. Larry Odegard, Registrar	Dr. John Brocklebank, Deputy Registrar	Ms. Luisa Hlus, Director of Complaints, Registration & Legal Services
	Mr. Bruce Hunter, Director, Finance & Corporate Services	Ms. Gae Sellstedt, Executive Assistant	

*Note: The Council meeting was not conducted in the order presented on the agenda*

### 1. CALL TO ORDER

The meeting was called to order at 8:10 am by Vice-President, Mr. David Dewhirst.

### 2. ROUTINE PRELIMINARY BUSINESS

#### 2.1 Approval of the Agenda

There were three additions to the agenda:

- 2.2 – Approval of the Minutes of the May 2, 2016 Closed Meeting Teleconference
- 5.2.2 – Importation of Dogs into Canada
- 5.2.3 – Extension of Committee Appointments

**MOTION R160601: THAT** the agenda be approved as amended with the power to add.

**Moved/Seconded      Carried**

- 2.2      Approval of the Regular and Closed Meeting Minutes of May 7, 2016 .

The Regular Minutes were amended to delete the last three sentences, paragraph 2, page 3 as Council members suggested that the Registrar reported on the information outside of the Council meeting (after adjournment).

“Unfortunately, the session did .....committee members and Chairs in the Fall.”

The Closed Meeting Minutes were not addressed and are tabled to the August 27, 2016 meeting.

The Closed Meeting Minutes of the May 2, 2016 were not addressed and are tabled to the August 27, 2016 meeting.

**MOTION R160602: THAT** the Regular Minutes of the May 7, 2016 meeting be approved as amended.

**Moved/Seconded      CARRIED**

- 2.3      Task List

There were no comments regarding outstanding tasks. The task list is subject to further discussion.

### **3.      STRATEGIC PLANNING**

- 3.1      Overview of Discussion on Friday, June 17, 2016

There was no overview due to time constraints.

- 3.2      Continuation of Bylaw Changes Required

There was an informal discussion of the bylaws and changes were suggested and agreed to. Work will continue on the bylaws, in consultation with Council by e-mail.

Council agreed to changes to Schedule C – Prescribed Fees and Assessments.

**MOTION: R160603: THAT** Council accepts the changes to Schedule C, Prescribed Fees and Assessments, as discussed.

**Moved/Seconded CARRIED**

Schedule C, Prescribed Fees and Assessments, is attached and forms part of these Minutes

**4. REPORTS REQUIRING COUNCIL ACTION/DECISION/DISCUSSION**

**4.1 Animal Welfare Committee – Proposed Tail Docking and Tail Alteration Review**

**MOTION R160604: THAT** (1) For the purposes of this section, “tail docking” means the removal of part or all of the tail of a dog, horse or cow, and “tail alteration” means the injection of substances or cutting of the muscles at the base of the tail of a horse.

(2) A registrant must not perform tail docking or tail alteration for any reason, other than to treat an injury or a disease of the tail.

**Moved/Seconded CARRIED**

**4.2 2016 – 17 Budget**

The Director, Finance & Corporate Services reviewed the budget assumptions and responded to questions.

**MOTION R160605: THAT** the concept for the 2016-17 budget be approved and applied and that the budget to be brought back to Council for approval at the August 27, 2016 meeting. The approved budget is retroactive to July 1, 2016.

**Moved/Seconded CARRIED**

**MOTION R160606: THAT** Luisa Hlus be added as a signatory to the CVBC Van City bank account.

**Moved/Seconded CARRIED**

Council Chair, Dr. Brendan Matthews, resumed his place as Chair.

**4.3 Mediation Planning**

*See Closed Meeting Minutes*

**5. REPORTS RECEIVED FOR INFORMATION**

**5.1 President’s Report**

There was nothing further to report.

## 5.2 Operational Report

The Registrar elaborated on his Operational Report touching on the following points:

- ✓ Changes in the overall organization regarding human resources;
- ✓ Communications Contractor to produce newsletter and assist with website and design;
- ✓ Update on meeting with Veterinary Technician Committee requirements and replacement of committee members;
- ✓ The Ministry recently clarified that the bylaws must use the term “Certified Technicians” in order to be consistent with the Act.

### 5.2.1 Captive Insurance

The Registrar, the Director of Finance and the Secretary/Treasurer met with Michael Baddeley and Integro’s Captive Specialist regarding the CVBC’s interest in dissolving the Captive Insurance and, instead, obtaining insurance on the open market to obtain more coverage at a lower cost. The Vice-President suggested that the CVBC contact the Ministry’s office to ask them for support and to take the lead to set up a meeting with FICOM. There will be further discussion/information at the August 27<sup>th</sup> Council meeting.

### 5.2.2 Importation of Dogs into Canada

Council was asked to provide comments to the Deputy Registrar before the CVMA June 24<sup>th</sup> deadline.

### 5.2.3 Extension of Committee appointments

**MOTION R160607: THAT all committee members be reappointed to December 31, 2016.**

**Moved/Seconded      CARRIED**

## 5.3 Legal Services Report

*See Closed Minutes*

## 5.4 Facilities Report

The Director, Finance & Corporate Services gave an overview of his report.

## 5.5 Communications and Engagement Report

The Registrar reported:

- ✓ Preparations are underway for the Fall Annual Registrant Conference
- ✓ The co-branded (laminated) forms have been distributed with copies to the Society
- ✓ The former Director of Communications and Engagement duties have been reassigned
- ✓ Proposed sensitivity training and Annual Registrant Meeting to take place Friday, November 4

- ✓ Council meeting moved from Friday, November 4 to Saturday, November 5

#### 5.6 Financial Report

April 30, 2016 & May 31, 2016

The Director, Finance & Corporate Services reviewed the May 31, 2016 financial statements and variance report.

**MOTION R160608: THAT** Council accepts the April 30 and May 31, 2016 financial statements as distributed.

**Moved/Seconded CARRIED**

#### 5.7 IC Report

There was no report.

#### 5.8 PFAC Report

The report was received for information.

Council discussed a possible change in the fee structure for practice facility inspections. It was agreed to reconsider the issue in the Fall.

It was agreed to prepare a news announcement for the CVBC newsletter and website with respect to practices' vulnerability to computer security attacks.

#### 5.9 Report on Name Approvals

The report was received for information.

#### 5.10 Report on New Registrants

The report was received for information.

#### 5.11 Report on Change of Registration Class

The report was received for information.

#### 5.12 Certification of Diplomate Status

**MOTION R160609: THAT**, pursuant to s. 26 of the CVBC Bylaws, the Council certifies that Dr. David Lane is a diplomate with the American College of Veterinary Sports Medicine and Rehabilitation for canine sports and the Registrar be directed to note the certification beside the member's name in the CVBC Register.

Moved/Seconded      CARRIED

6.      **Adjournment**

Mr. Jeremy Pierce left the meeting at 1:00 pm

Dr. Nick Shaw left the meeting at 3:20 pm

Ms. Linda Wong left the meeting at 3:30

The meeting lost quorum at 3:30 pm.

Discussion carried on regarding the bylaws until 4:30 pm.



Dr. Brendan Matthews, President



Mr. David Dewhirst, Vice-President