



College of Veterinarians of British Columbia

COUNCIL MEETING

CVBC Boardroom
107 – 828 Harbourside Drive, North Vancouver
Saturday, January 21, 2017

10:30 am – 4:00 pm

Minutes of the Open Meeting

Council Members	Dr. Brendan Matthews, President	Mr. David Dewhirst, Vice-President	Mr. Jeremy Pierce, Treasurer
	Dr. Maarten Hart, Council Member	Dr. Nick Shaw, Council Member	Dr. Joanne Weetman, Council Member
	Ms. Linda Wong, Council Member		
Regrets:	Mr. Wally Oppal, QC, Council Member		
CVBC Staff	Mr. Larry Odegard, Registrar	Dr. John Brocklebank, Deputy Registrar	Ms. Luisa Hlus, Director of Complaints, Registration & Legal Services
	Mr. Bruce Hunter, Director, Finance & Corporate Services	Ms. Gae Sellstedt, Executive Assistant	

The Director of Complaints, Registration and Legal Services addressed her concerns with respect to the appropriateness of issues placed on agendas. Future agendas will not contain registrant/public concerns but rather become catalysts to discuss and form policies. Ms. Hlus also advised that future agendas would be subject to legal oversight.

1. CALL TO ORDER

The Council meeting was called to order at 10:55 am.

2. ROUTINE PRELIMINARY BUSINESS

2.1 Approval of the Agenda

Agenda item 4.3, tail docking, was removed.

MOTION: THAT the Agenda of the open meeting be approved as amended with the power to add.

Moved/Seconded CARRIED

The agenda was re-ordered to accommodate an open and closed meeting.

3. LEGAL REPORTS

Legal reports were moved to the closed meeting.

4. REPORTS REQUIRING COUNCIL ACTION/DECISION/DISCUSSION

4.1 November 2016 Financial Statements

The Director, Finance & Corporate Services distributed the financial statements on table and gave an overview of the November 30, 2016 financial statements. The budget item related to the Unauthorized Practice Committee will be transferred to the Investigation Committee.

MOTION: THAT Council receive the November 30, 2016 financial statements as information.

Moved, Seconded CARRIED

4.2 Status on Inclusion of the Certified Technicians within the CVBC Bylaws

The Registrar reported that he and the Director of Complaints, Registration and Legal Services had a very productive meeting with Lorie Hrycuik from the Ministry of Agriculture and Gayle Paquette and Kirsten Wilson from the BCVTA on November 28. As well, the whole of the Multi-Disciplinary Subcommittee met at the CVBC offices on January 18, 2017. Items discussed were the task list and supervision levels redrafted by Drs. Matthews and Brocklebank, and Part 1 of the Bylaws, redrafted by Luisa Hlus. A requirement for every practice to employ a CT was no

longer being sought. The meeting was the most successful of all meetings held in the past and Kevin Harris, the former Chair of the Advisory Committee on Certified Technicians (ACCT), attended his first meeting.

4.3 Tail Docking

This item was removed from the agenda.

4.4 CVBC Annual Dues

The Registrar reported that approximately 65 registrants have not paid their 2017 annual dues.

The President spoke to the issue of the possibility of raising registrant annual dues in the future. The Registrar reminded Council that we are awaiting stability in a number of areas (HRT, CT, Captive), and that a response from government will be required before any consideration may be given to dissolving the Captive, which must pre-date raising the dues.

4.5 PFAC Discussion

Due to the sensitivity of the issues, the following motion was passed:

MOTION: THAT Council directs that this issue be discussed in the closed meeting.

Moved/Seconded CARRIED

4.6 Website/IT Update and Facilities Report

The Director, Finance & Corporate Services reported that:

- The CVBC is no longer using Absolute (Keentech) as its service provider and has retained RC Services, which has provided better server stability and reduced the cost of hardware purchases;
- The old security system has been removed and replaced with Rogers Security System;
- There are three cameras tied into the security system; one in the server room; one in the back meeting room and one in the reception area;
- The server band width (speed and capacity) is being increased from 50gb to 150gb to facilitate increased data traffic;

- The fax is now being routed through the server rather than through the photocopier/printer;
- Pay Pal is being replaced by Moneris;
- Fast Forms (fillable PDFs) is being implemented for self-inspection forms, practice facility inspection forms and registration;
- Drop Box is being implemented as an alternative to sending large volume files by e-mail;
- The back room floor replacement will complete on January 28;
- Lights will be replaced for ergonomic reasons and take advantage of the rebate program from BC Hydro.

4.7 Election Update

The election results were disclosed:

38.6% electors voted (627 out of 1624)

Parts 1, 2 and 3 of the CVBC Bylaws were approved with a rate between 80.2% and 82.3%.

5. REPORTS RECEIVED FOR INFORMATION

5.1 President's Report

The President reported on his meeting with the President of the BC Chapter of the CVMA, Dr. Sarah Armstrong, and subsequent correspondence from the Executive Director of the BC Chapter.

5.2 Operational Report

The Operational Report was received for information; there were no questions.

5.3 Human Resources Committee

The item was moved to the Closed Meeting agenda (Bylaw s.1.41(1)(c)).

5.4 PFAC Report

The Deputy Registrar has requested a face-to-face meeting with the Practice Facility Accreditation Committee in early March.

There was a short discussion on national compliance with the antimicrobial issue. The President advised that the other Provinces reported on their work at the Western Assembly of Veterinary Associations (WAVA) meeting in October. The Deputy Registrar was asked to provide a report to Council for the May or June meeting, as to plans for the regulators to enforce proposed national AMR guidelines.

5.5 Report on New Registrants

Consideration should be given to drafting a policy and redrafting Part 2 of the Bylaws to accommodate returning from maternity leave and reactivating their registration status to avoid the hardship of needing to attend a bylaw seminar.

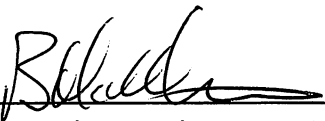
5.6 Report on Change of Registration Class

5.7 Report on Practice Facility Name Approvals

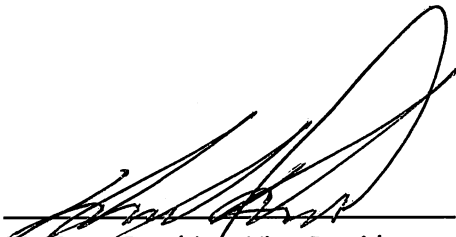
The above reports were received for information.

MOTION: THAT the open meeting adjourn, to be followed by a closed meeting.

Moved/Seconded **CARRIED**



Dr. Brendan Matthews, President



Mr. Dave Dewhirst, Vice-President